**NSYSU Library Temporary Card Application Form for New Graduate Student**

* Fields for Applicant

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| Applicant Name： | Application Date： (yy-mm-dd) |
| Citizen ID number： | Phone Number： |
| Graduated from：  □NSYSU（**the application only can be processed after completing graduation procedures**）  □Other Universities | Department：  □PhD　　□Master |
| Email： | |
| Address： | |
| Documents Needed：  □Proof of registration or letter of acceptance  □Old NSYSU student ID（for those graduated from NSYSU）or Citizen ID | Pick up Date： (yy-mm-dd)  Applicant Signature： |
| Notes：   1. Please fill out the application form, acquire signature from the Department and take the form to Circulation Desk in Library at 3rd floor. 2. There are two working days after handing over the form, please go to Circulation Desk to get barcode and borrow books by it. 3. Borrowing privileges: 10 volumes / 30 days; Renewal: 1 time / per item; Reserve books：5 volumes. 4. The barcode is valid before September 30. After getting the Student ID, please return all the checked out items or borrow them by Student ID. 5. Applicant should return all loan items and pay off the fine prior to departure from NSYSU, or the affiliated department should bear those responsibilities stated in the following column. 6. Applicant will abide by the NSYSU libraries regulations。 | |

* Department Office Use Only

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| The Department accepts full responsibility for return of library materials checked out by the applicant, as well as liability for payments for the applicant‘s overdue fines and damaged or lost materials. If the applicant gives up the admission, the Department agrees to inform the NSYSU Library at once, the number is (07)5252000~2421. | **系所單位核章** |
|  |
| 承辦人：  聯絡分機： |

* Library Internal Use Only

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| 收件（證件查核、資料核對） | 經手人： 日期： 年 月 日 |
| 建檔 | □讀者檔 經手人： 日期： 年 月 日 |
| □門禁檔 經手人： 日期： 年 月 日 |