

在 MICROSOFT TEAMS

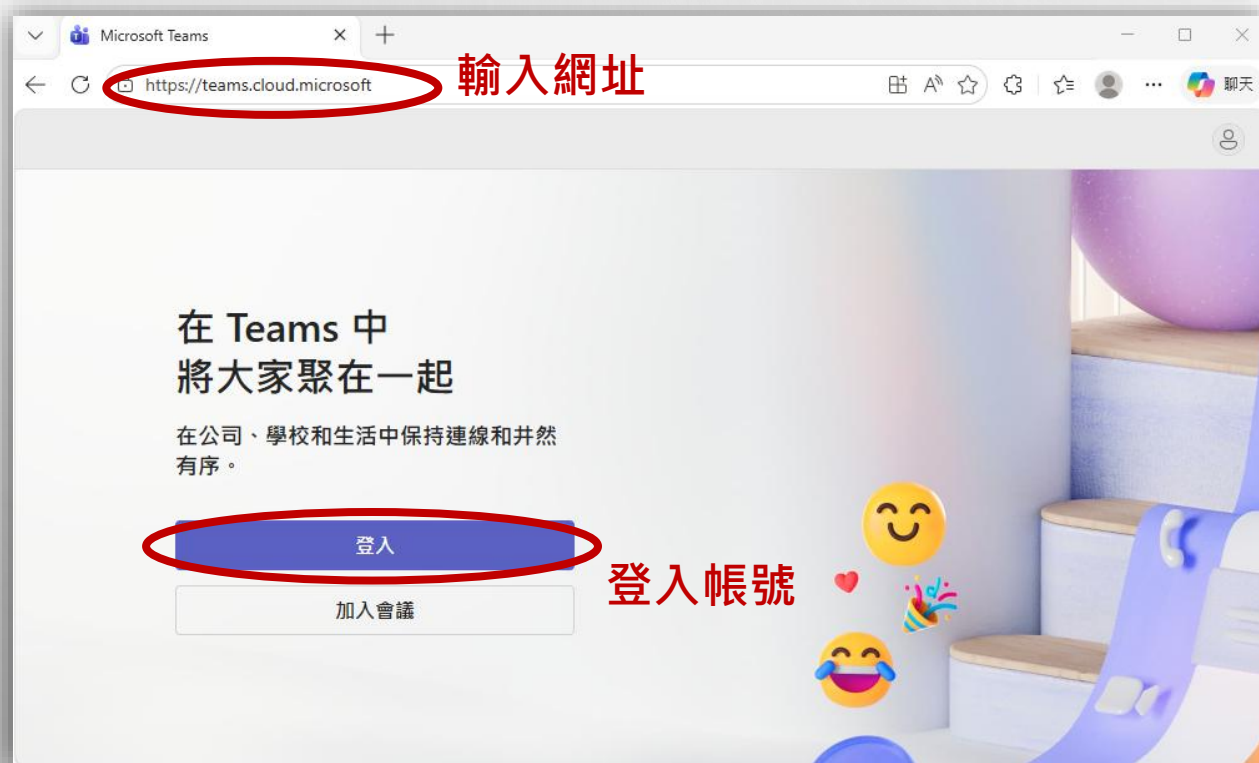
新增「灣plus」



1 開啟 MICROSOFT TEAMS

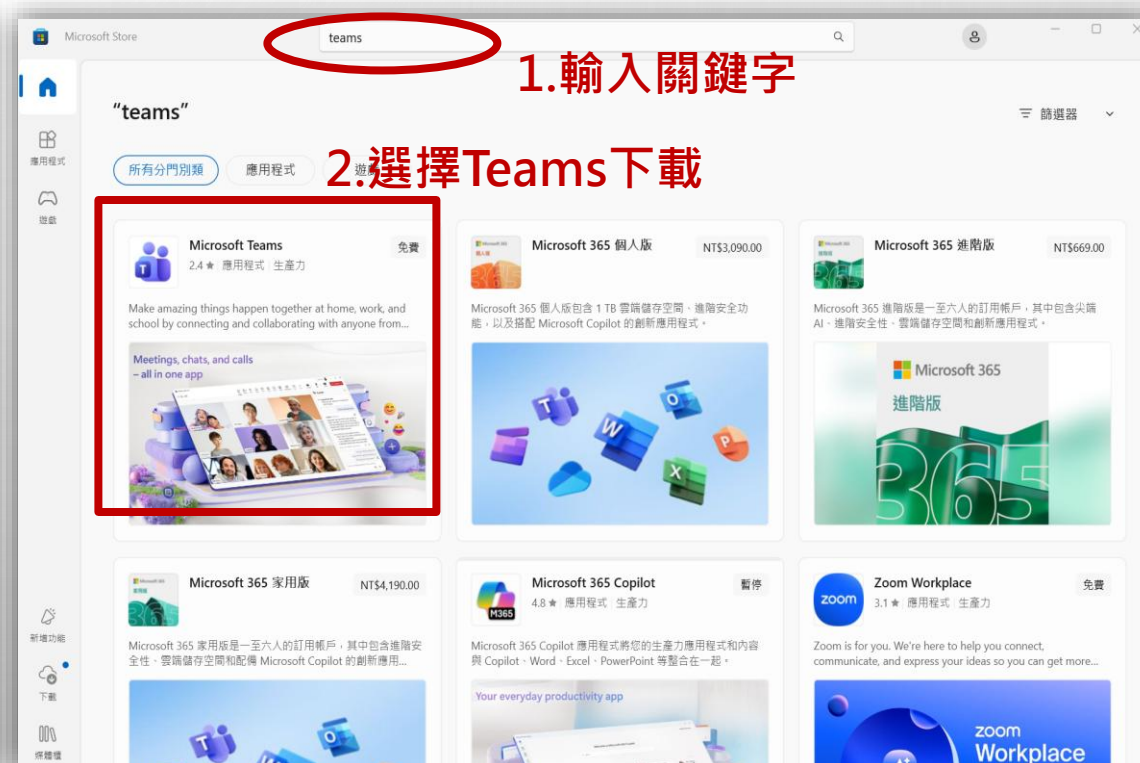
方法一 (線上版)

透過瀏覽器登入 <https://teams.microsoft.com>



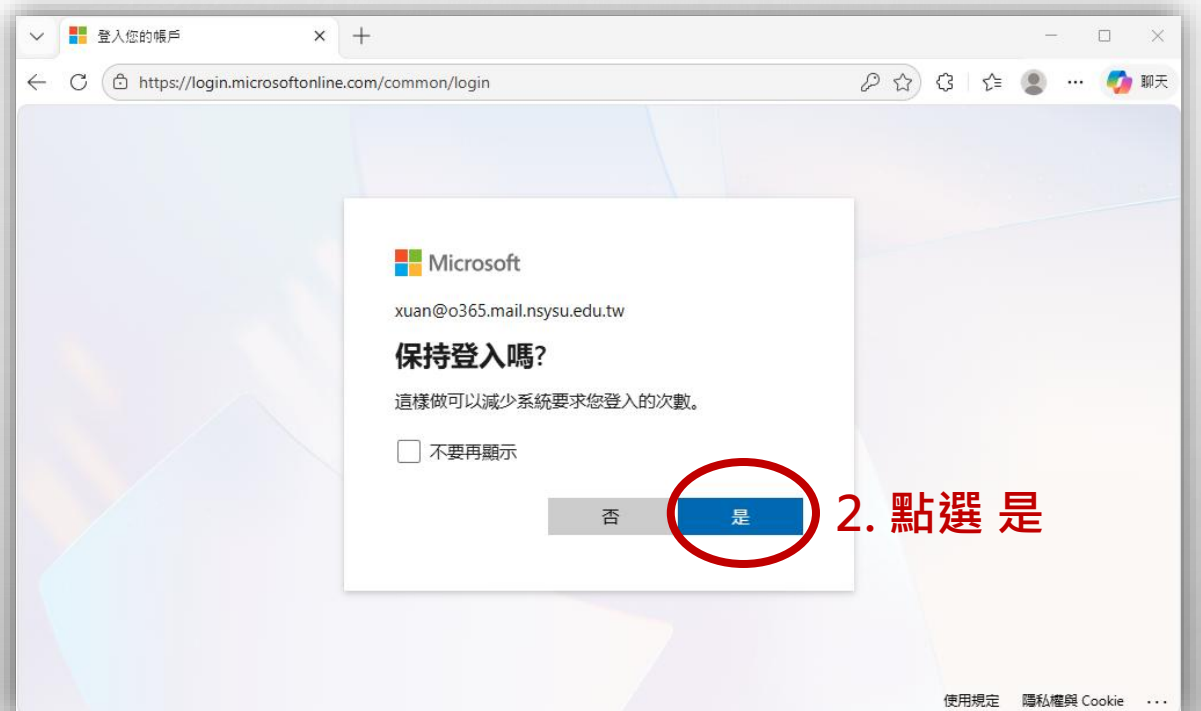
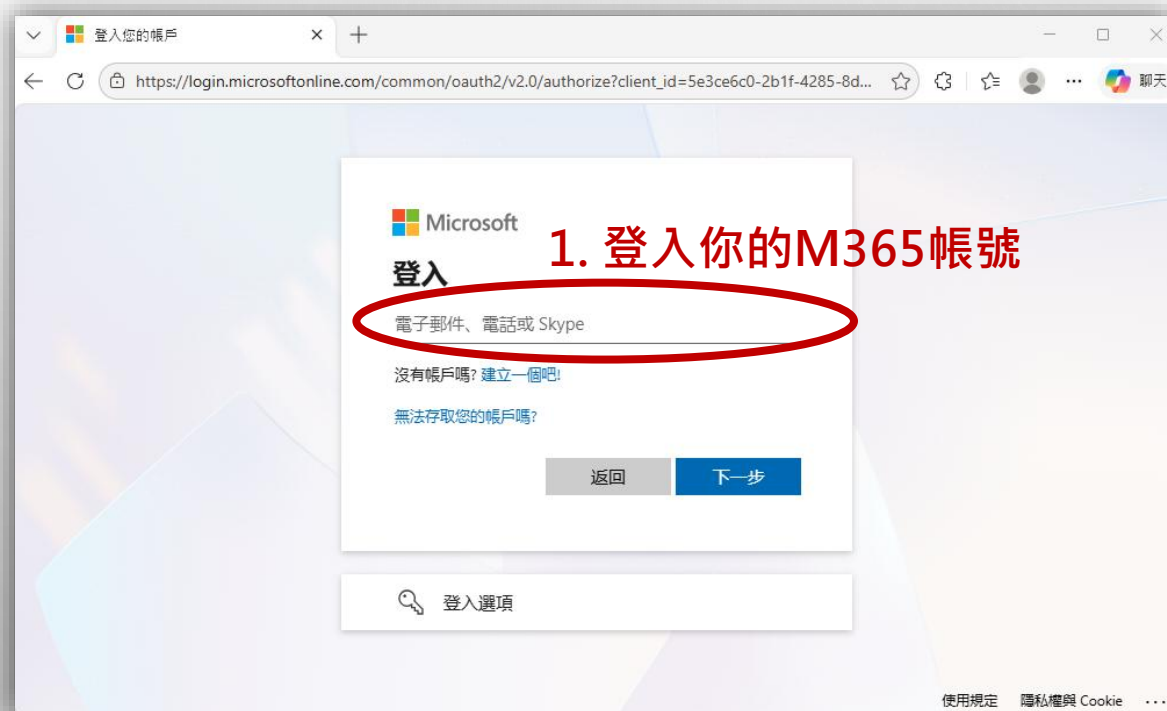
方法二(本機版)

從 Microsoft Store 下載 Teams 登入



註：如有下載安裝 Office 365，通常會一併下載 Teams。

2 登入 MICROSOFT TEAMS



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搜尋「灣PLUS」

The screenshot shows the Microsoft Teams web interface. A search bar at the top contains the text "灣plus", which is circled in red. To the right of the search bar, the text "輸入「灣plus」" is written in red. Below the search bar, a dropdown menu is open, showing search results. The first result is a message from "灣plus" with the text "您好，我是灣plus。請問您需要什麼協助?". Below this, there is a section titled "應用程式與代理程式" (Applications and Agents), which is also circled in red. Under this section, there is a result for "灣plus" from "中山大學圖書館" (Library of Sun Yat-sen University), which is also circled in red. To the right of this result, the text "選擇「應用程式與代理程式」裡的「灣plus」" is written in red. At the bottom of the search results, there is a link that says "檢視所有結果".

4

釘選在左側列表

