

NATIONAL SUN YAT-SEN UNIVERSITY

Regulations on Information Ethics

Approved by the 6th Executive Council Meeting on May 16, 2003, School Year 91.

Amended and approved by the 5th System Design Division General Meeting, Office of Library and Information, on November 22, 2010, School Year 99.

Amended and approved by the 8th System Design Division General Meeting, Office of Library and Information, on January 18, 2011, School Year 99.

Amended and approved by the 17th Directors Meeting of the Office of Library and Information on May 17, 2011, School Year 99.

- I. The following regulations are established to protect intellectual property rights of computer software, maintain the smooth development of a digital society, and serve as references for National Sun Yat-sen University's (NSYSU's) faculty members and students when using or producing information-related products as well as facing rights and obligations involving information ethics.
- II. When using information technology, users have the following obligations for NSYSU:
 - A. Protect the privacy and confidential information of NSYSU's faculty members.
 - B. Utilize information technology to share professional knowledge with others; participate in professional activities; maintain professional standards; claim responsibility for any self-produced information.
 - C. When facing situations that conflict with NSYSU's interests or situations that may cause conflicts, report truthful information to NSYSU's management unit as a preventative measure.
 - D. Protect NSYSU's intellectual property rights, respect others' works, refrain from using questionable software, and avoid plagiarizing designs.
 - E. Endeavour to enhance professional skills and strive to improve information technology, thereby improving NSYSU's reputation.
 - F. Utilize professional knowledge in the field of information to increase the public's trust in NSYSU.
 - G. Support freedom of speech when using information technology, thereby elevating NSYSU's academic level and culture of inclusivity as well as mutual caring.
 - H. Protect NSYSU's information security and report activities that damage NSYSU's information security, including behaviors such as hacking or exposing accounts and passwords.
 - I. Refrain from using academic research as an excuse for interrupting the normal operation of NSYSU's information system.
 - J. Refrain from using information technology for collection, alteration, or dissemination of confidential academic information.
 - K. Refrain from using NSYSU's resources such as labor, equipment, and technology to satisfy personal interests or the interests of others.
- III. Users of information technology have the following obligations to the public:
 - A. Abide by domestic laws and regulations.
 - B. Ensure that information technology is beneficial for improving Taiwan's culture and promoting social development.

- C. Refrain from twisting or concealing information that is of concern to the public, and provide information to the public from an impartial, honest, and objective perspective.
- D. When using information technology, compliment and encourage others rather than slandering or defaming others.
- E. Share information-related knowledge with others.
- F. When using information technology, users shall provide mutual encouragement, abide by regulations on ethics, and correct others who exhibit behaviors that violates regulations on ethics.
- G. Protect information that involves personal privacy and refrain from collecting or disseminating private or personal information (e.g., contact number and address), thereby avoiding troubling others or damaging the reputation of others.
- H. Ensure that the use of information technology does not affect the rights of others.
- I. Respect and protect intellectual property rights.
- J. Refrain from using others' lack of knowledge or experience in information technology to satisfy personal interests.
- K. Refrain from using information technology to engage in the following behaviors:
 - 1. Alter names of authors on others' works, which will lead to misidentification and infringement upon moral rights.
 - 2. Threatening, scamming, or coercing others online.
 - 3. Using information technology for pornography or illegal behaviors such as intrusion or sabotaging information equipment.
 - 4. Using information technology to damage the reputation or credit of others.

IV. The present regulations shall be implemented following approvals of executive council meetings and the authorization of the president. The same procedure shall be carried out when amendments are to be made.